

# JESS BURCHETT

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## EDUCATION RELEVANT EXPERIENCE

### ELON UNIVERSITY, MAY 2020 B.S. Music Production & Recording Arts B.A. Psychology

Graduated Summa Cum Laude  
Completed Elon College Fellows thesis  
Minor: Women's, Gender, and Sexualities Studies

## SKILLS & CERTIFICATIONS

### Software

ProTools Certified at the User Level  
Logic Pro X  
Microsoft Office  
Google Suite  
Adobe Photoshop  
Wordpress  
Data Analysis (SPSS)

### Music Production

Audio Post-Production  
Recording  
Mixing  
Mastering  
Vocal Performance

## HONORS AND AWARDS

Seena Granowsky Outstanding Student in  
Psychology Award, 2020  
Presser Scholar, 2019  
Phi Kappa Phi Honor Society, inducted 2018  
Phi Eta Sigma Honor Society, inducted 2017

### FREELANCE PRODUCER | BASKING RIDGE, NJ

June 2020 - Present

- Collaborate with artists in St. Louis, Sacramento, Los Angeles, and the Philippines on projects remotely
- Manage project budgets and recruit session musicians, ensuring timely exchange of payment and deliverables with no budget overages to date
- Guide developing artists in honing in on their sound via thorough communication before and throughout the production process
- Expand marketing campaigns and web presence, resulting in several commissions by first-time clients in first year of business

### LEAD ENGINEER | ELON, NC

Elon University Recording Studios, August 2019 - May 2020

- Created organizational infrastructure including job descriptions, hiring processes, and employment termination processes
- Maintained facilities and equipment such as the API 1608, SSL Matrix2, and Avid S6 via hardware repairs, software updates, and miscellaneous troubleshooting
- Instructed students enrolled in Studio Techniques I and II during staffed hours to use studio equipment and software

### STEERING COMMITTEE CO-CHAIR | ELON, NC

Leading Women in Audio Conference, July 2018 - May 2020

- Developed and executed inaugural and second annual conference
- Selected and briefed nationally acclaimed audio professionals about their participation as presenters
- Designed and managed steering committee of 7 students covering all conference-related marketing, graphic design, technological support, hospitality direction, and online management

## FEATURED CREDITS

### PRODUCER/ENGINEER:

"SHIVERS DOWN MY SPINE" BY NATALIE | 2021  
"CALIFORNIA BLUES" BY KIKI BURNS | 2020  
"BAD HABIT" BY JESS BURCHETT | 2020  
"SOBER" BY TARA WILLEY | 2020  
THE LEDGE BY ASTER TIDE | 2020  
LITTLE ROOM BY TARA WILLEY | 2020

### PODCAST MUSIC & EDITING:

GENERATION SLAY | 2021 SEASON

### SINGER/SONGWRITER:

DREAMING OF U BY HELLO, 4AM | 2020  
"KEROSENE" BY HELLO, 4AM | 2018

### RECORDING ENGINEER:

"AFTER DARK" BY CLAUDIA ESCALER | 2020  
"REMEMBER" BY GRAVEHEART, MAGGIE MULVIHILL | 2019

### MASTERING ENGINEER:

"FIRST EIGHTEEN" BY FIVE THIRTY TWO